

ASTON PRESTON HALL OF RESIDENCE

APPEAL FOR ACCOMMODATION

The University of the West Indies has a limited number of spaces in halls of residence for students who wish to reside on the campus. Not all students (currently residing in a hall of residence) who apply for accommodation for the up-coming academic year may be successful. However, a student, whose initial application has been unsuccessful, may appeal to the hall of residence to which he/she applied.

1. The student should submit letter of appeal to the Administrative Office of the Student Services and Development Manager.
2. The appeal letter should outline the reasons for wanting to reside on the hall of residence
3. The appeal letter should be accompanied by any documentation, from authorized individuals, which may support any condition/situation which speaks to the need for on-campus accommodation.
4. The Student Services and Development Manager will process appeals based on:
 - 4.1. a hierarchy of needs of student
 - 4.2. the availability of space in the hall of residence
 - 4.3. proof of student's ability to pay
 - 4.4. registration status of student
5. The students will be notified within three (3) business days of the decision made regarding the appeal submitted.